

Audacy Create a Schedule

Last Modified on 11/19/2021 12:40 pm EST

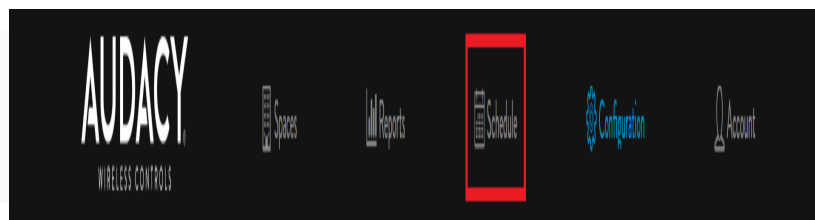
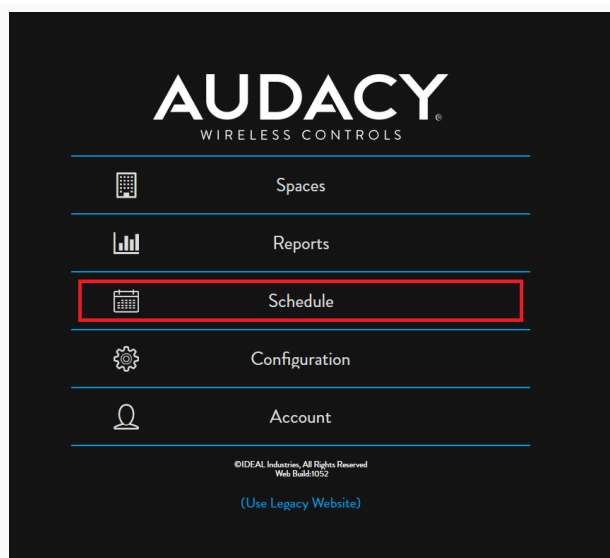
Introduction

The Schedules feature provides a flexible and comprehensive ability to schedule all aspects of the lighting system.

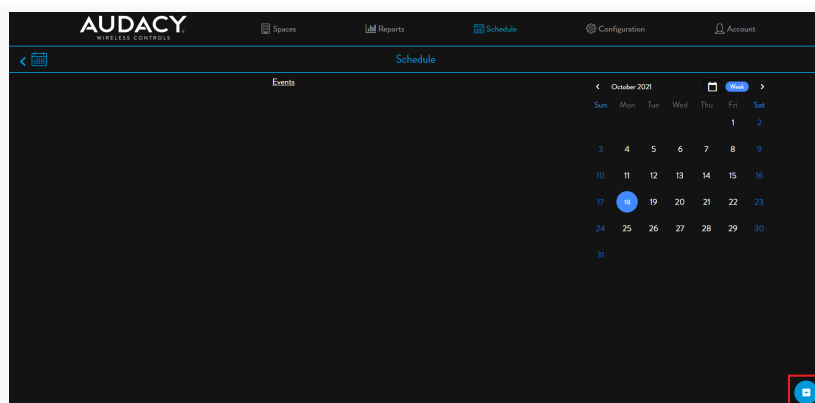
Creating a Schedule

Follow these steps to add scheduled events to the Audacy Lighting System.

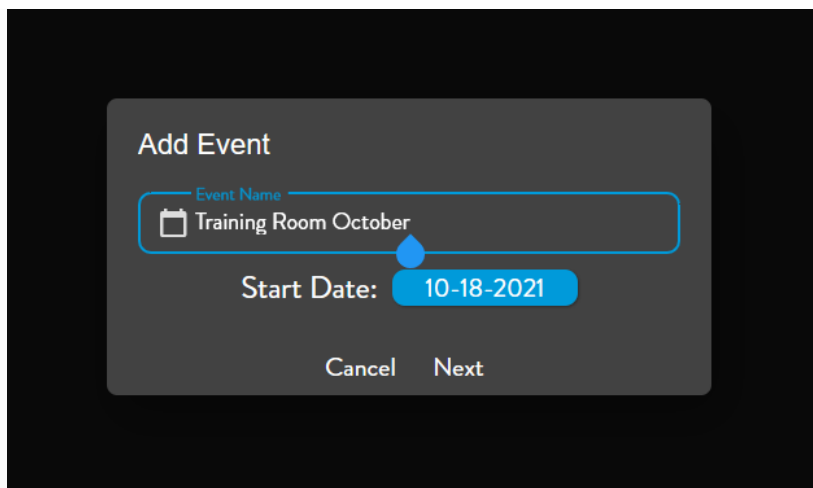
1. Click the Schedule tab from the Main Menu or from the Dashboard.



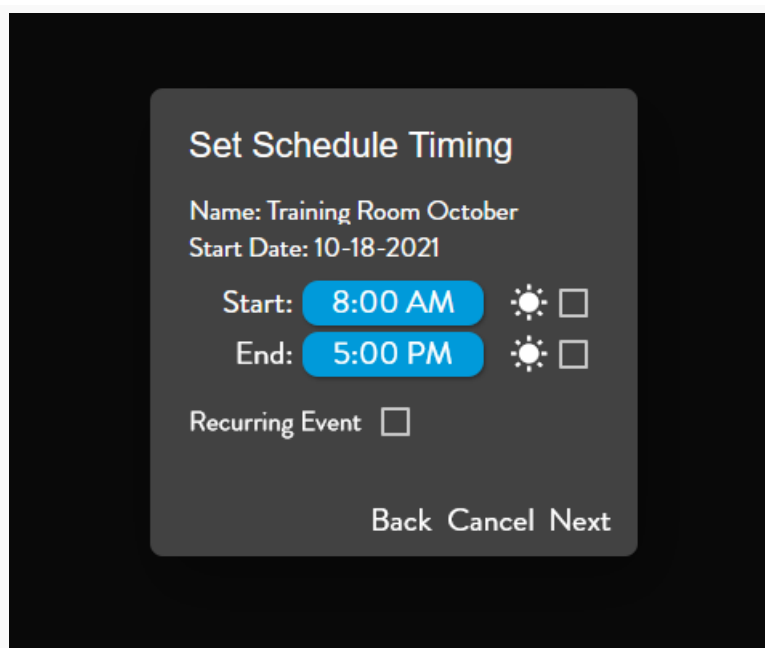
2. Click the Add Event "+" button in the lower right corner to create a new event.



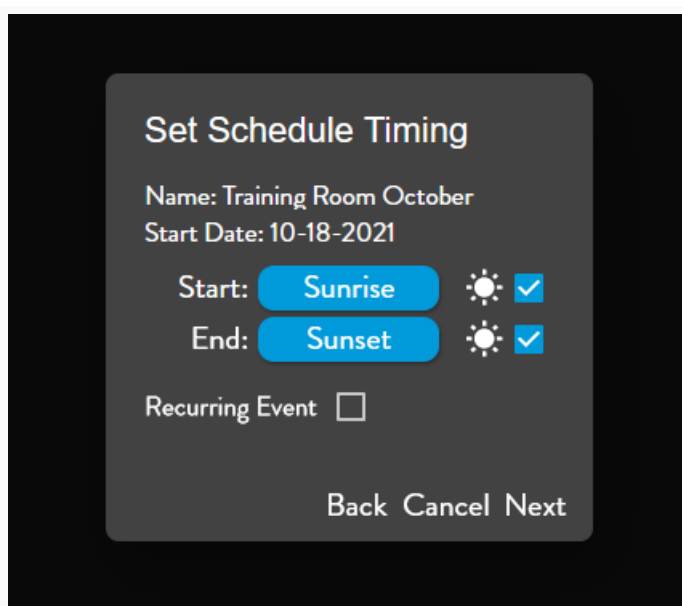
3. Type a name for the Event and select a Start Date. Then Click Next.



4. Assign a Start Time and an End Time for the Event.



Checking the boxes next to the sun images will set the Start Time and the End Time to Sunrise and Sunset respectively.



5. If this is a recurring event, check the Box for Recurring Event. Select the day(s) on which the event occurs. Then, select the End Date.

Set Schedule Timing

Name: Training Room October
Start Date: 10-18-2021

Start: 9:00 AM ☀️

End: 5:00 PM ☀️

Recurring Event

M Tu W Th F Sat Sun

Back Cancel Next

6. Click "Next" to continue to assign the Space(s) for the event.

Set Schedule Timing

Name: Training Room October
Start Date: 10-18-2021

Start: 9:00 AM ☀️

End: 5:00 PM ☀️

Recurring Event

M Tu W Th F Sat Sun

End Date: Never

Back Cancel Next

7. Check the box(es) of the Space(s) to select the Spaces that participate in this event.

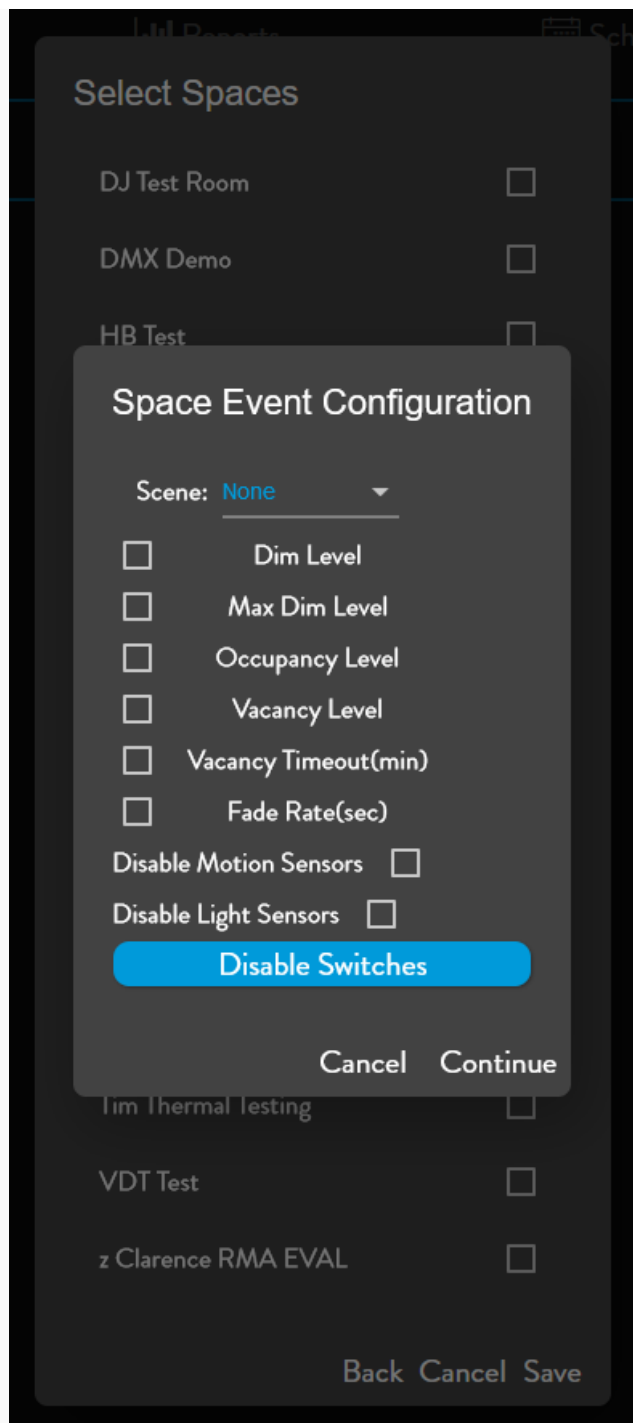
ltd Reports | Sched

Select Spaces

DJ Test Room	<input type="checkbox"/>
DMX Demo	<input type="checkbox"/>
HB Test	<input type="checkbox"/>
IDEAL Electrical Sales Room	<input type="checkbox"/>
Justin	<input type="checkbox"/>
MK test room	<input type="checkbox"/>
Matthew Test Room	<input type="checkbox"/>
Office 101	<input type="checkbox"/>
Sycamore Manf - East Parking Lights	<input type="checkbox"/>
Sycamore Manufacturing Foyer	<input type="checkbox"/>
Sycamore Manufacturing Office	<input type="checkbox"/>
Test GW Repeater	<input type="checkbox"/>
Tim Thermal Testing	<input type="checkbox"/>
VDT Test	<input type="checkbox"/>
z Clarence RMA EVAL	<input type="checkbox"/>

Back Cancel Save

8. Check the box(es) for the configuration parameters of the event.



Parameter Descriptions:

- **Scene:** Select a scene to be applied during the scheduled period.
- **Dim Level:** Select a dim level to be applied during the scheduled period.
- **Maximum Dim Level:** Select a Maximum Dim level to be applied during the scheduled period.
- **Occupancy Level:** Select an Occupancy Dim Level to be applied during the scheduled period.
- **Vacancy Level:** Select a Vacancy Dim level to be applied during the scheduled period.
- **Vacancy Timeout(min):** Select a Vacancy Timeout to be applied during the scheduled period
- **Fade Rate(sec):** Select a fade rate to be applied during the scheduled period.
- **Disable Motion Sensors:** Check the box to inhibit Occupancy (motion triggering lights on) during the scheduled period. The motion sensor will continue to function for Vacancy (the lights will stay on while the room is occupied).
- **Disable Light Sensors:** Check the box to inhibit Daylight Harvesting during the scheduled period.
- **Disable Switches:** Select switch(es) to be disabled during the scheduled period.

9. Edit the values for each parameter. Click Continue.

The screenshot shows a mobile application interface with a dark background. At the top, there is a 'Select Spaces' dialog box with a list of spaces and checkboxes. Below it is a 'Space Event Configuration' dialog box with various settings. At the bottom, there are more space names and a 'Back Cancel Save' button.

Select Spaces

- DJ Test Room
- DMX Demo

Space Event Configuration

Scene: **None** ▼

- Dim Level
- Max Dim Level
- Occupancy Level
- Vacancy Level
- Vacancy Timeout(min)
- Fade Rate(sec)
- Disable Motion Sensors
- Disable Light Sensors


Disable Switches

Cancel Continue

- VDT Test
- z Clarence RMA EVAL

Back Cancel Save

Select Spaces

- DJ Test Room
- DMX Demo
- HB Test
- IDEAL Electrical Sales Room 
- Justin
- MK test room
- Matthew Test Room
- Office 101
- Sycamore Manf - East Parking Lights
- Sycamore Manufacturing Foyer
- Sycamore Manufacturing Office
- Test GW Repeater
- Tim Thermal Testing
- VDT Test
- z Clarence RMA EVAL

Back Cancel Save

10. Click "Save" to save the event.

